



TOURNAMENT HANDBOOK

Power League and Club Tournament Policies and Procedures

The Intermountain Volleyball Association reserves the right to make changes at any time to the Junior Girls Division, its operation, or this Handbook for the betterment of membership participation

GIRLS DIVISION AND MISSION STATEMENTS

Vision Statement

Background: In developing this vision statement, an examination took place concerning the interpretation of the intent of junior volleyball participants in both the Power League and the Club Division events within the Intermountain Region. Directives from USA Volleyball were incorporated, with special attention given to the present qualification process for the Girls Junior Olympic Volleyball Championships. A commitment to enhancing the development of all levels of play, while not abandoning the elite or developmental level of competitors, was reinforced.

The “Vision” is to promote participation in a quality environment that provides a positive and safe athletic environment through a variety of developmental and competitive opportunities for junior girls of all ages, skill levels, and diverse groups.

Mission Statement

Background: Paramount in the creation of this mission statement was a concern to accommodate the growth of volleyball in the Girls Division and how it should offer updated and flexible competitive opportunities. Sensitivity was applied to elite and entry-level play and how tournaments could best serve these diverse participants. The IVA’s future programs will reflect a commitment to varied and non-discriminatory opportunities with the entire geographical region hosting competitive sites each season in order not to isolate distant volleyball communities.

Purpose of the Seeding Committee Handbook

The purpose of this handbook is to provide a concrete procedure for which all teams may be seeded into each and every event throughout the season. The information and guidelines set forth in this handbook shall be used in an effort to promote competitive volleyball at all levels, as well as to be fair in the seeding process by using a uniform procedure each year. There will always be adjustments needed to as to improve the quality of events within the region. Our hope is that after the creation of this handbook, those adjustments will be minor. The guidelines in the handbook spell out the actions to be taken by the IVA tournament director in all scenarios. We recognized that these guidelines are not perfect but feel that they are fair to all participants, eliminating any view of bias.

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Portions of this Handbook were adopted from the Puget Sound and Northern California Regions of USA Volleyball

CLUB DIVISION TOURNAMENTS

Format

- Club Division tournaments will be offered in the following age groups: 18/17, 16/15, 14/13, and 12. All IVA/USAV registered teams are eligible to play in Club Division tournaments.
- The dates, cost, and deadlines for these tournaments shall be posted on the IVA website prior to each season.
- Club Division tournaments will consist of several events throughout the season. These tournament dates and locations will be posted on the IVA website.
- The one day events will consist of as many divisions as necessary to accommodate all teams that have entered. Each division will consist of eight teams, with the last division consisting of a random number.
- The IVA reserves the right to change the number of teams in a division to better accommodate the number of teams entered in any age group, and to allow the use of more facilities.
- The bottom two teams in each division will drop a division at the next event and the top two teams in each division will move up one division at the next event.

Officiating

- Teams are required to provide a first referee, second referee, two line judges, and a minimum of two scorekeepers.
- It is recommended that a qualified person be the first referee for each match. If a coach is not the first referee, a coach MUST be present at the court to assist the first referee.
- Please go to IVA Tournament Policies and Procedures to view the sanctions for not following this policy.

Playing up an Age Group

- Teams will be allowed to play up an age group, at any event throughout the season.
 - If a team does not play in their own age group at the Ranking tournament and choose to return to their age group, they will be seeded at the bottom of the lowest division.
- Any team moving up will be seeded at the bottom of the lowest division in the age group they move to, unless they have competed in that age group's ranking tournament.
- Teams may come back to their own age group at any time during the season and will be seeded at the same seed in which they left.

Club Division Tournament Seeding

- The Club Division Ranking Tournament will be seeded as follows:
 - Teams will be seeded based on their finishes in the previous club season.
 - Teams without a previous year Club Division history will initially be seeded after those with results.

- All subsequent Club Tournaments will be seeded based on final standings of previous event with the bottom two teams in each age division moving down one division and the top two teams in a division moving up one division.
 - If a team has played in the Ranking or Re-Ranking tournament, and that team misses an event, they may return to the same seed at which they left.
 - If a team has not played in the Ranking or Re-Ranking, the team will be placed at the bottom of the lowest division.
- Any team that feels they are drastically seeded incorrectly may appeal in writing to the IVA Seeding Committee no later than 4 weeks prior to the Ranking tournament.
- In order to preserve the integrity of the seeding process, the IVA may, at its sole discretion, re-seed teams that did not submit appeals.

Club Division Region Championships

- The Club Division Region Championships will be seeded based on final standings after the last regular season tournament.
- If a team did not participate in that event, they will be seeded in the position in which they last played in an IVA event.
- The Seeding Committee will review any teams with special circumstances for appropriate seeding.
- The Region Championships will be separated, with each age group having their own event. All teams within that age group will have the opportunity to win the overall tournament.

Power Teams Playing in Club Division Tournaments

- Any power team that chooses to play in a club division tournament will be seeded at the top of the highest division of their own age group. If Power team plays in an age group above their own (i.e. a U16 in a U18 event) they will be seeded at the bottom of the lowest division.

Breaking Ties at the End of an Event

- Teams that are tied at the conclusion of an event will have their tie broken by:
 - First – head to head MATCH results in that event
 - Second – initial ranking at the beginning of the event.
- Tie breaking procedures during an event can be found in the Appendix

POWER LEAGUE TOURNAMENTS

Format

- Power League tournaments will be offered in three age groups: 18/17, 16/15, and 14/13.
- All IVA/USAV registered teams within the Intermountain Region are eligible to participate in the Power League.
- Those teams entering the Power League are required to play in ALL events. Failure to attend any Power League event will result in that team being removed from the Power League with no refund. That team may, however, enter all remaining IVA hosted Club Division events for no added charge.
- The dates, cost and deadline for entry into the power shall be posted on the IVA website prior to each season. Payment is required at the time of entry. Any team failing to meet this entry deadline will not be allowed entry into the Power League.
- In order to accurately seed teams for the beginning of the season, the Power League begins with a 2-day Ranking Tournament. Following the Ranking Tournament, there will be four 1 day League Tournament followed by a 2-Day Bid Qualifier. Teams entering the Power League will play 8 mandatory days.
- After entering the Power League, teams will be automatically entered into all League dates, including the 2-day Qualifier and the 2-day Regional Championship.
- ALL TEAMS MUST BE PREPARED TO TRAVEL TO THEIR MANDATORY SITES IN THE SALT LAKE CITY AREA.
- All teams will be divided into pools for partial round-robin play. After pool play, all teams will advance to a playoff bracket(s).
- All teams will be ranked and given points according to their finishes. Points will not be awarded in the Ranking Tournament or the Bid Qualifier.
- One day events will consist of as many divisions as necessary to accommodate all teams that have entered. Each division will consist of eight teams, with the last division consisting of a random number.
- The IVA reserves the right to change the number of teams in a division to better accommodate the number of teams entered in any age group, and to allow the use of more facilities.
- The two teams finishing at the bottom in each division will drop down one division at the next event. The two teams finishing at the top in each division will move up one division at the next event.

Officiating

- Teams are required to provide a second referee, two line judges, and a minimum of two scorekeepers.
- A coach MUST be present at the court during the officiating assignment.
- Please go to IVA Tournament Policies and Procedures to view the sanctions for not following this policy.

Switching Leagues

- A team may choose to play in the Power League and in Club Division tournaments.
- Teams may drop from the Power League with no refund, but no team may join after the posted deadline date.

Playing up an Age Group

- Teams will be required to play in their own age group within the Power League.
- If a team wishes to move up an age group, they may do so but must remain in that age group for the remainder of the season, therefore becoming that level of team. For example, a 16's team wanting to move up may do so but will be required to become a 17's team for the remainder of the year within the region. This does not prevent the team from participating at non-regional National Qualifiers in their own age group.
- Teams that move up must do so before the Power #1 event in order to have played in all points events in that age group and to ensure fair seeding at the Bid Qualifier.
- If the schedule allows for a team to participate in all events of two separate age groups, teams will be allowed to do so provided they pay the entry fee for both divisions and attend all events of both divisions.
 - Teams doing so will be required to play in their own age group at Bid Qualifier.
- Power teams may participate in any IVA Sanctioned Club Tournament as long as it does not interfere with Power League obligations.
- A Power team playing in a Club Tournament in their own age group will be seeded at the top of the highest division.
- A power team playing in a Club Tournament in a higher age group will be seeded at the bottom of the lowest division.
- A team that would like to move up, and has WON their Ranking Tournament in their own age group, may appeal to move up an age group and return to their own age group for the Bid Qualifier. Appeals must be received **IN** the IVA office by 5:00pm the Monday following the Ranking event. The following information is REQUIRED and must be included in the appeal:
 - Opponents played
 - Scores of ALL sets
 - Why moving up will benefit the team
 - Any additional information that would assist in a decision
 - ****please note that IVA staff will NOT research scores from your matches in order for you to appeal. This information must be submitted by your club.
- Appeals that are submitted by the deadline with all required information will be considered but not guaranteed. Any appeal that is not received on time and does not contain all required information will not be considered.

Power League Seeding

- The Power League Ranking Tournament results will determine placement into the first Power League event.

- Every team in the Power League Ranking will have an opportunity to reach the Gold Division.
- Teams will be seeded into the Ranking Tournament based on their finishes in the previous club season.
- Teams without a previous year Power League history will initially be seeded after those with results.
- Any team that believes a seed is significantly incorrect may submit a written explanation to substantiate a seeding appeal. These appeals must be received in the IVA office no later than 4 weeks prior to the Ranking event.
- Power #1 will be seeded based on final standings of Ranking Tournament.
- All subsequent Power League One Day Tournaments will be seeded based on final standings of the previous event with the bottom two teams in each age division moving down one division and the top two teams in a division moving up one division.
- In order to preserve the integrity of the seeding process, the IVA may, at its sole discretion, re-seed teams that did not submit appeals.

Power League Bid Qualifier

- The Power League Bid Qualifier will be seeded based on final accumulated points following Event #4.
- The team with the highest amount of points earned will have earned the number 1 seed. The team with the second highest amount of points earned will have earned the number 2 seed and so on.
 - Seeding will NOT be based on final finish of Power Event #4.
- Points will only be used to seed the Bid Qualifier and no other event.
- The Bid Qualifier will be separated, with each individual age having their own event. All teams within that age group will have the opportunity to win the overall tournament.
- The tournament winner of the Bid Qualifier will receive the Intermountain Region bid to the USA Volleyball Junior Olympic Volleyball Championships, provided that team has met all USAV registration requirements. If they have not, the bid will go to the next highest ranking team that has met those requirements. Please visit www.usavolleyball.org for those requirements.

IVA Power League Tie Breaking Procedures for Point Distribution and Seeding

- The following tie breaking procedures are NOT for during an event, but rather after the event in determining distribution of points and/or seeding for the next event. Tie breaking procedures DURING an event can be found in the tournament policies and procedures.
- Determining Finishing Position at an Event:
 - 1st – Head to Head Result in Match Play in that event only
 - § i.e. – 2 teams tied for 5th:
 - If tied teams played head to head, winner gets 5th, loser gets 6th and subsequent points.

- Teams that did not play head to head will remain tied and will have the points from all tied positions added together and divided by number of tied teams. Each team will then get the allotted points.
 - § i.e.: 2 teams are tied for 5th. 5th place points = 110 and 6th place points = 100. Add 5th (110) and 6th (100) and divide by 2 teams. Each team would then get 105 points
- Determining Seeding of tied teams going into a one day Power League Event:
 - If two or more teams are tied with the same seed going into an event, the tie for seeding purposes will be broken by:
 - § 1st – Current season point total (highest accumulated points gets higher seed)
 - § 2nd – Starting position at previous event
- Determining Seeding of tied teams going into Bid Qualifier:
 - If two or more teams are tied in points going into the Bid Qualifier, the tie for seeding purposes will be broken by:
 - § 1st – Previous Event finishing position
 - § 2nd – Previous Event starting position

IVA Power League Point Structure

- There will be points awarded for each place 1-64 (or beyond if necessary).
- Points will be awarded for each placement from top to bottom. A premium will be awarded to finishing first overall. Also, points will increase each subsequent league date.

PLACE	PL - 1	PL-2 (x 1.25)	PL-3 (x 1.5)	PL-4 (x 1.75)	PLACE	PL - 1	PL-2 (x 1.25)	PL-3 (x 1.5)	PL-4 (x 1.75)
1 st	515.00	643.75	772.50	901.25	33 rd	345.00	431.25	517.50	603.75
2 nd	500.00	625.00	750.00	875.00	34 th	340.00	425.00	510.00	595.00
3 rd	495.00	618.75	742.50	866.25	35 th	335.00	418.75	502.50	586.25
4 th	490.00	612.50	735.00	857.50	36 th	330.00	412.50	495.00	577.50
5 th	485.00	606.25	727.50	848.75	37 th	325.00	406.25	487.50	568.75
6 th	480.00	600.00	720.00	840.00	38 th	320.00	400.00	480.00	560.00
7 th	475.00	593.75	712.50	831.25	39 th	315.00	393.75	472.50	551.25
8 th	470.00	587.50	705.00	822.50	40 th	310.00	387.50	465.00	542.50
9 th	465.00	581.25	697.50	813.75	41 st	305.00	381.25	457.50	533.75
10 th	460.00	575.00	690.00	805.00	42 nd	300.00	375.00	450.00	525.00
11 th	455.00	568.75	682.50	796.25	43 rd	295.00	368.75	442.50	516.25
12 th	450.00	562.50	675.00	787.50	44 th	290.00	362.50	435.00	507.50
13 th	445.00	556.25	667.50	778.75	45 th	285.00	356.25	427.50	498.75
14 th	440.00	550.00	660.00	770.00	46 th	280.00	350.00	420.00	490.00
15 th	435.00	543.75	652.50	761.25	47 th	275.00	343.75	412.50	481.25
16 th	430.00	537.50	645.00	752.50	48 th	270.00	337.50	405.00	472.50
17 th	425.00	531.25	637.50	743.75	49 th	265.00	331.25	397.50	463.75
18 th	420.00	525.00	630.00	735.00	50 th	260.00	325.00	390.00	455.00
19 th	415.00	518.75	622.50	726.25	51 st	255.00	318.75	382.50	446.25

20 th	410.00	512.50	615.00	717.50	52 nd	250.00	312.50	375.00	437.50
21 st	405.00	506.25	607.50	708.75	53 rd	245.00	306.25	367.50	428.75
22 nd	400.00	500.00	600.00	700.00	54 th	240.00	300.00	360.00	420.00
23 rd	395.00	493.75	592.50	691.25	55 th	235.00	293.75	352.50	411.25
24 th	390.00	487.50	585.00	682.50	56 th	230.00	287.50	345.00	402.50
25 th	385.00	481.25	577.50	673.75	57 th	225.00	281.25	337.50	393.75
26 th	380.00	475.00	570.00	665.00	58 th	220.00	275.00	330.00	385.00
27 th	375.00	468.75	562.50	656.25	59 th	215.00	268.75	322.50	376.25
28 th	370.00	462.50	555.00	647.50	60 th	210.00	262.50	315.00	367.50
29 th	365.00	456.25	547.50	638.75	61 st	205.00	256.25	307.50	358.75
30 th	360.00	450.00	540.00	630.00	62 nd	200.00	250.00	300.00	350.00
31 st	355.00	443.75	532.50	621.25	63 rd	195.00	243.75	292.50	341.25
32 nd	350.00	437.50	525.00	612.50	64 th	190.00	237.50	285.00	332.50

IVA REGION TOURNAMENT GUIDELINES FOR BOTH POWER AND CLUB

IVA Region Tournament Guidelines

- Violation of the following policies will subject the club, club director, club administrator, team representative, coach, chaperone, and/or trainer to possible suspension from USAV membership, removal from event participation in any capacity and/or monetary sanctions.
- In the event that more tournament entries are received than space is available, teams will be accepted on a first come first served basis, based on date received. If multiple team registrations received on the same date, selection determination will be made by a coin toss.
- All Tournament Entry forms and fees must be delivered to the IVA Junior Olympic Volleyball Program Director at the IVA Region Office
- Prior to registering for a tournament a team must submit names of each coach, chaperone and team representative. Only USAV members who have passed a background check and are IMPACT certified may coach and/or chaperone the athletes.
- Team coaches, assistant coaches and managers must be registered USAV members including a background check. Persons who are not USAV members may not be on the roster or team bench.
- ALL coaches must be a minimum of IMPACT certified. In addition there must be a coach with a minimum of IMPACT certification on the bench at all times.

Region Tournaments

- **SANCTIONED TOURNAMENTS:** The sanctioned indoor season begins on November 1 and ends on October 31. During this period, all tournaments conducted by USAV/IVA teams must be sanctioned by the Intermountain Region and conducted in accordance with region tournament guidelines.

Summer/outdoor, coed and reverse coed tournaments may be sanctioned by the Intermountain Region but will not be required to follow indoor officiating and jersey number rule.

- All teams must train the score keeper, libero tracker and referee. The clubs may request from the region a clinician to train all personnel. The club may also train their own personnel. This must be done prior to the first region tournament. Training aids are available at www.usavolleyball.org or www.imvolleyball.org. Download the “how to score keep instructions and second referee responsibilities section of the rule book”. The club is responsible for the training of all officiating personnel.

Qualification for Region Championships

- Junior girl’s teams must participate in all dates of the Power League to compete in the Bid Qualifier. Any team may participate in the Region Championships.
- The champions of the Region adult tournament and Power League Bid Qualifier in the Junior Division will be the region representatives to the National Championship Tournament. The Region reserves the right to forfeit any region championship title and/or withhold authorization for any individual and/or team to participate in any national championship or invitational event if the team or any player on that team is found to have violated IVA or USAV policies. Teams are responsible for any financial losses incurred.

Tournament Entry Deadlines

- The entry deadline for a Junior Olympic tournament will be posted on the tournament schedule on the IVA website at www.imvolleyball.org

Late Registration or Registration after the Deadline

- Late entry fees will be assessed to teams who register after the tournament deadline and/or initiate request for changes after the deadline. All associated fees must be paid prior to the tournament and will be retained by IVA.
- Entries received in the IVA office after the deadline will be accepted solely at the discretion of the IVA Junior Program Director. IVA reserves the right to refuse entries and cancel/combine classifications with less than four entries at any time after the entry deadline. Specific tournament entry deadlines are listed at www.imvolleyball.org.

Pool and Gym Assignments

- Pool and gym assignments as well as directions to playing sites will be posted at www.imvolleyball.org no later than the Tuesday prior to the tournament.

Tournament Host

- The tournament host provides courts, nets and all required equipment that meets USAV regulations for safe and enjoyable competition.
 - Official Game Ball
 - Molten Soft Touch – Juniors
 - Molten VB Lite - ages 12 and Under

Tournament Refund Policy

- Requests for refund of tournament entry fees will be honored when the Junior Program Director is notified both by a phone call and in writing prior to the tournament entry deadline. A refund will be given of the entry fee paid minus an administrative fee.
- Refund requests received after the tournament deadline date will not be honored.

No Show Penalty & Fines

- A team that fails to participate in a tournament without notification to the IVA Junior Program Director prior to the tournament start date will be assessed a fine of \$100 for each occurrence which must be paid before the team will be eligible for future tournament participation.
- All fines and fees are retained by the IVA. Exceptions will be considered on a case by case basis.
- Teams in violation will be dropped to the lowest division for the next event.

Tournament Scheduling

- Mandatory tournament starting times will be posted on www.imvolleyball.org.
- Coaches Meeting
 - A mandatory coaches meeting will be held 30 minutes prior to the scheduled start time. A team may be dropped from the tournament if they fail to report to the coaches meeting.
- Match Times
 - Matches will not be scheduled on a time basis. Matches must be started as soon as possible after completion of the preceding match.
 - Teams must be aware that matches are scheduled in this manner and be ready to play when the court becomes free.
- Officiating Assignments
 - Teams must be ready to officiate when and where assigned. Because of the variation of time required for matches, a time schedule will not be posted.
 - Pool play, play-off schedules and officiating assignments will be explained during the coaches meeting prior to start of play and will be posted prominently in the gym.
 - Any changes or variations in the format must be approved by the assigned IVA Tournament Director and cannot be modified by coaches, officials or court managers.

Tie Breaking Procedure and Determination of Play-off Teams

- The IVA has adopted the FIVB tie breaking procedure for ALL club and power events with the exception of the Bid Qualifier.
- FIVB tie breaking procedure:
 - 1st - Number of matches won
 - 2nd - Point ratio. Quotient resulting from: total number of points scored/total number of points lost.

- 3rd - Set ratio. If there is still a tie after applying the two criteria described above, the teams will be ranked by the quotient result m : Total sets won/total sets lost.
- Bid Qualifier and Region Championships Tie Breaking Procedure:
 - This tie breaking method is to be used **ONLY** for the Power Bid Qualifier and the Club Region Championships.
 - Teams tied at the conclusion of pool play will follow the above listed FIVB tie breaking standard with the exception of teams tied for positions entering the GOLD division.
 - The following method is to be used ONLY for teams tied to compete in the GOLD division:
 - § If 2 teams are tied and both positions advance to Gold, use head to head match results to break the tie
 - § If there are 2 teams tied for 1 position advancing to Gold, a playoff set to 25 points will be played.
 - § If 3 or more teams are tied for 1 position advancing to Gold, teams will be seeded based on the FIVB tie breaking procedure. Once seeded, these teams will compete in a single elimination bracket to determine the winner. All tie breaking sets are 1 set to 25 points.
 - § If 3 or more teams are tied for 2 positions advancing to Gold, seeding of teams will follow the above listed FIVB guidelines. Once the tied teams are seeded, a single elimination bracket will be played the minimum number of playoff sets needed. The team seeded 1st will receive the number one advancing position, and the remaining tied teams will compete for the second position.
 - § Any one-set play-off necessary to determine which team will make the play-offs will be a one-set play-off to 25 points, switch sides at 13, and win by 2 points with no cap.
- NOTE: Point spread is determined by subtracting point allowed during all pool play from points scored during all pool play with the highest number being the higher ranked team.

Officiating Assignments

- Teams failing to fulfill their officiating assignments at the Region Championships will be fined \$200 to be assessed to the Club Director/Coach. The Club Director/coach will not be granted IVA membership until resolved.
- Each team is responsible to provide:
 - 1 – first (up) official (Jr. Club Division only)
 - 1-second (down) official
 - 2 linespersons
 - 1 official scorekeeper
 - 1 Libero scorekeeper
 - 1 visible scoreboard keeper
- A USAV coach must be present in the vicinity of the court at all times when their team is officiating and must be prepared to officiate as the up official in the event that one is not provided or available for that court.

- Pool Play assignments – the work team for each pool will be designated within the pool schedule.
- Elimination bracket assignments – the losing team will remain on their court to officiate the next match. Please check to see if you officiate the first round of bracket play. In certain circumstances the winning team will be required to officiate the next round. This will be indicated in the tournament bracketing
- The failure of a team to provide a complete officiating crew, including at least one USAV coach for that team, available and on time, for a match officiating assignment could result in the team forfeiting the first game of its next match. For each minute an officiating team is late to fulfill its assignment, one point will be awarded to that team's next opponent in the first game of the next match – up to 25 points. No more than 25 points will be awarded to the team's next opponent, even if the team designated to officiate misses the entire match. The clock begins to run at the completion of warm ups.
- A team will forfeit its entire next match for failing, a second time, to have an officiating crew available, on time, for an officiating assignment.
- Note: This penalty does not apply to a team that misses a 3 way tiebreak because of leaving a site before the determination a tiebreak is necessary, unless the team misses an officiating assignment for the next match following the tiebreak, or a team leaves after playing the first tiebreak game but before officiating the second tiebreak game. Losing the opportunity to advance by not being present for the tiebreak is considered a penalty for the team.

Team Forfeitures

- If a team forfeits a match, the forfeit will be considered intentional unless the team shows good cause for the forfeit.
- A team that intentionally forfeits a match will be excluded from further participation in that event.

Junior Olympic Volleyball Championships

- Acceptance of a bid to the Junior Olympic Volleyball National Championship competition must be submitted in writing to the IVA Region Office by the club director (for multiple team clubs) or the adult team representative or junior club coach for single team clubs. Failure of the Club and/or team to comply with all USAV deadlines and requirements is NOT the responsibility of the IVA Region Office.

General Match Rules

- All coaches, club directors, administrators and officials are to be knowledgeable of the current year USA Volleyball Rule book
- Please refer to the USA Volleyball rule book for uniform and equipment guidelines as well as match protocol.

Filing Complaints

- The IVA is willing to investigate complaints that are inst various personnel such as club directors, coaches, officials, tournament directors, IVA staff, or parents, **but only if a complaint falls under the jurisdiction of the IVA.**
- If a complaint does not fall under the IVA's jurisdiction, the region cannot take action against the person because the IVA does not have the authority to govern the acts that brought on the complaint.
- **Examples of Jurisdiction**
 - Player not receiving enough playing time. (Club coach or club director)
 - Parents charged too much money. (Club director)
 - The team enters tournaments requiring travel. (Club coach or club director)
 - Poor officiating or incompetent tournament director. (IVA)
 - Falsifying age identification. (IVA)
 - Violation of IVA policies. (IVA)
 - Inappropriate behavior toward a minor. (IVA and club director)
 - Illegal rosters. (IVA and club director)
 - Coach who is found cheating. (IVA and club director)
 - Abusive coaching. (IVA and club director)
- Complaints should be reported to the IVA office via an official complaint form. This form can be found on the IVA website. The IVA office may request further information before researching the complaint and taking appropriate action. All information will remain confidential.
- If it is unclear whether the complaint should be filed with the IVA or the club director, email the IVA office to determine who has th jurisdiction.

To contact the IVA office:

Telephone Number: (801) 534-1933

Fax Number: (801) 575-6592

Email Address: member@imvolleyball.org

Website Address: www.imvolleyball.org

HOSTING IVA SANCTIONED TOURNAMENTS

Teams that would like additional competition may, and are encouraged to host their own events. Please follow the guidelines below for hosting your own event.

GUIDELINES FOR SANCTIONING AN EVENT

Applying for Sanction

- Tournament Directors must submit an “Application for Sanction” form to the Region either through email or by regular mail **four (4) weeks** prior to the tournament date. The sanction fee will only be waived if the tournament does not occur due to lack of entries or inclement weather. The Region Program Director may waive the four week requirement.
- Tournaments will be posted on www.signuptoplay.com once application is accepted. All Tournament Entry forms and fees must be received by the IVA Region Events Director.

Administration for Sanctioning Tournaments

- Availability of gyms for sanctioned tournaments must be finalized and provided to the Region Events Director at the time of sanction for setting classifications to be offered.
- Tournament Directors may mail out promotional materials and information on their tournaments including motel information and maps of gym locations after the information has been stamped with approval from the Region office. The central registration requirement must be included in all such materials (less waived by IVA). IVA must receive copies of all promotional materials that are sent out.
- A junior team may not register for a tournament without listing all coaches who have passed a background check and is impact certified, on the roster. A coach who has passed a background must accompany every junior team during all tournaments. Violation of this policy will subject the club, club director, club administrator, team rep, coach, chaperone, and/or trainer to possible suspension from play and/or monetary sanctions.
- On the Tuesday prior to the tournament, pool and gym assignments and any available directions to the assigned playing sites need to be into IVA so that they will be posted on the web site (www.imvolleyball.org). (If there are sudden changes in the schedule due to teams dropping out or facility issues, IVA must be contacted immediately.)
- The following materials may be downloaded from the IVA web site (www.imvolleyball.org) by the Tournament Director, or if not on the website will be provided by the IVA:

- Additional copies of the Region Handbook, if needed.
- USAV approved score sheets; lineup sheets; and team rosters.
- Pool play and playoff sheets for the tournament.
- The Tournament Director must conduct the tournament in accordance with USAV/IVA guidelines and the following policies:
 - Teams will register through the central registration process by the Region program director.
 - Only registered USAV members may participate in the tournament. This includes all adults being impact certified and successfully passed a background check (if coaching juniors).
 - Only male athletes may participate in the Men's Division and only female athletes may participate in the Women's Division.
 - USAV/IVA approved volleyballs; score sheets; lineup sheets; team roster forms; pool play and playoff sheet formats must be used.
 - Approved balls are:
 - § Men - Molten Pro Touch (V58L-3)
 - § Women - Molten Super Touch (IV58L-U)
 - § Women - Molten Soft Touch (IVL58L-3)
 - § 12 and Under – Molten VB Lite (IV58XL-3)
 - Payments to paid referees must be made within two weeks after the tournament is completed.
 - All officials must be approved and assigned by the IVA having met all requirements of USAV/IVA membership.
 - No later than the Tuesday prior to the tournament, pool and gym assignments and any available directions to assigned pool sites will be posted on the web site (www.imvolleyball.org) or otherwise disseminated.

Tournament refund policy for non IVA-hosted events:

- Requests for refund of tournament entry fees will be honored if received ten (10) days prior to the tournament date for adults, and fourteen (14) days prior to the tournament date for juniors. Refund requests received after this deadline date will be paid only if a team is secured to fill a vacancy in the tournament based on teams registered by the tournament deadline. In addition, teams that fail to participate in tournaments without notification to the region any time prior to the tournament date will be charged an additional \$100 fee to be paid prior to acceptance of entry for the next regional tournament a _____ ion. Exceptions will be considered on a case by case basis.

Conducting Sanctioned Tournaments

- There must be a non-playing adult Tournament Director or non-playing adult Court Manager at each site who is responsible for conducting the tournament in accordance with USAV/IVA policies. They must be registered USAV members.
- Pool play, playoff schedules and officiating assignments must be displayed at the gym site and must be explained in the meeting of Team Captains.

- Tournament sites and equipment must meet requirements for safe and enjoyable competition. All net supports, cables and referee stands must be padded. Referee stands must be constructed for this purpose.
- If necessary, games may be played to 21 points when time is a factor in conducting the tournament. Scores will start at 4-4.
- Once pool play begins, it must be completed using the same scoring format.
- Team coaches, assistant coaches and managers must be registered USAV members who have completed a background screening. Persons who are not USAV members with a background check may not be on the roster or team bench.
- The Tournament Director must get their tournament listed through the IVA Region on the www.signuptoplay.com system. Using this system, each club must register their teams/clubs/players/staff and enter the tournament. The official team roster will come from what is entered here and IVA will verify that all members are registered members. Any person(s) not listed on the team roster will not be allowed to participate in the event.
- Double elimination tournaments are not sanctioned because of limited play potential for teams. Round-robin formats are approved.
- When round-robin competition is scheduled, a maximum of five (5) teams will be accepted for each court unless the Program Director waives the policy. **JUNIOR** tournaments are divided into Club and Community classifications. Pool play may be either 2 games or 2 out of 3 games to either 21 or 25 points. The Program Director may waive these rules if necessary for the proper administration of the tournament.
- Unless otherwise approved, the top two (2) teams in each pool will come out for playoffs.
- When four-team pools are scheduled, a championship and consolation playoff format may be used. The recommended format is pool play followed by a single elimination playoff seeded for the duration of the tournament.
- Any optional/experimental rule included in the current year USAV Rulebook may be used for a tournament provided it was announced prior to the tournament date and it is applied for the duration of the tournament.

Post Event Responsibilities

- Completed playoff bracket sheets must be received by the Region Events Director no later than the Monday following the tournament.
- The Tournament Financial Report, completed pool play sheets, team rosters and score sheets must be received by the Region Events Director no later than the second Monday following the tournament.

- Tournament entry fees, less a performance bond and sanction fee, will be mailed to the Tournament Director after all tournament entries have been received and pool assignments finalized. If the required Tournament Results Report, Financial Report, completed Pool Play and Playoff Format Sheets, Team Rosters and score sheets are received within the established deadlines, and there are no violations of region policy, the Region will return the bond; otherwise the performance bond is forfeited to the IVA. Other amounts may be withheld for staff time and other expenditures as determined by the Region Events Director.

Sanction Fees and Performance Bonds

Following are the performance bond amounts as well as non-refundable tournament sanction fees to be paid to the IVA:

<u>Entry Fee</u>	<u>Sanction Fee</u>
\$0-\$100	\$30
\$101-\$200	\$30 or 20% of the entry fee
\$201-\$300	\$45 or 20% of the entry fee
\$301-\$500	\$60 or 20% of the entry fee
\$500+ must meet IVA Board Approval	

* Sanction fee will either be the dollar amount presented or the percentage, depending on which one is higher.

Performance Bond

- 20 teams or less - \$100.00
- 21 to 20 teams - \$200.00
- 31 to 50 teams - \$300.00
- Over 50 teams must meet IVA Board Approval

*These sanctioning fees are comprised on 50 or less total teams for the tournament. Anyone hosting a tournament with more than 50 teams and/or greater than \$500 entry fee must have approval by the board of directors.

2009 IVA POWER LEAGUE SEEDING APPEAL FORM
www.imvolleyball.org

PLEASE FILL OUT ONE FORM PER TEAM

Club Name: _____ Division (i.e.: U 12): _____

Team Name: _____ Team Code (i.e. FJ7NWEST1IM.):

Club Director: _____ Contact Number:

Email: _____ First Year Club: YES NO

How many returning Players on this team: _____

Team's final ranking in the previous season? _____ Power Club (circle one)

Where do you feel this team should be seeded? Top 1/3 Middle 1/3 Bottom 1/3

Please state your reasoning for your appeal in the space provided below. Please provide specific documentation and use specific names. Any ambiguity or falsified information will result in an immediate denial of appeal. Any attempt to criticize another team or suggest a seed is too high will result in the appeal being disregarded.

Club Director Signature

Club Director (print name)

Date